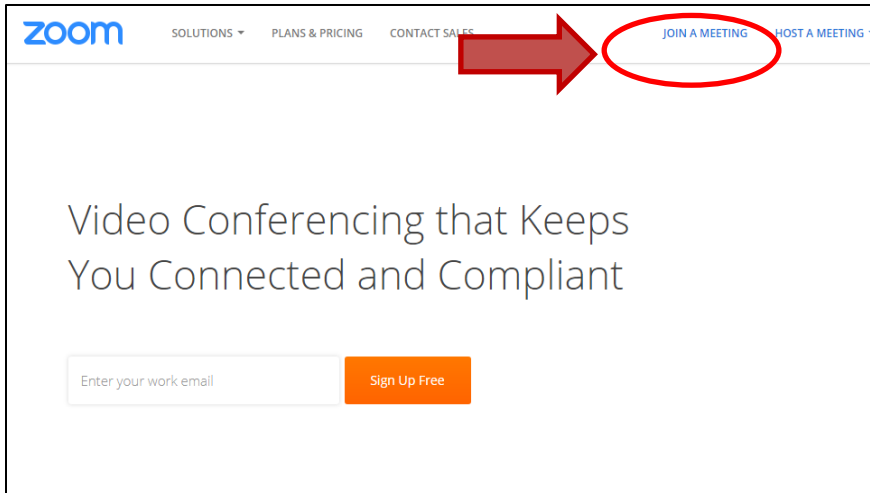


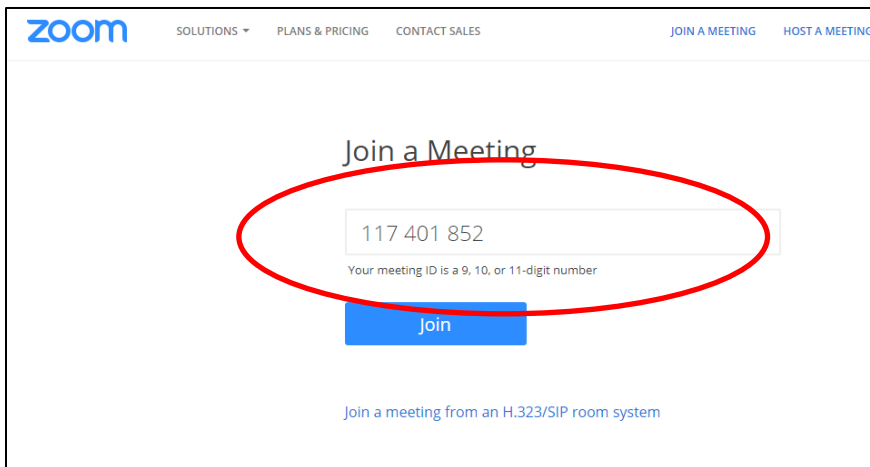
FIRST TIME ZOOM USER INSTRUCTIONS

Please visit: <https://zoom.us> to download the zoom application on your PC or Mac.

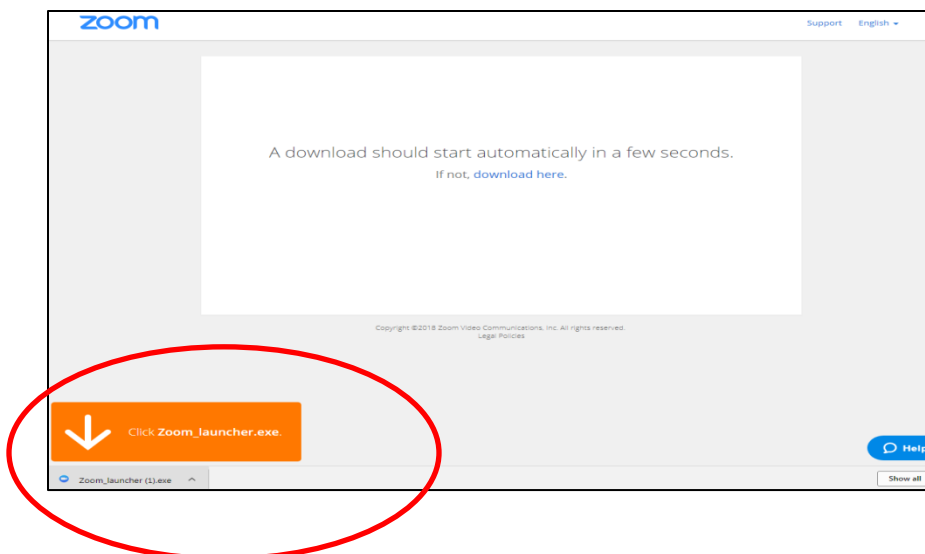
Click "Join A Meeting" located on the top right corner.



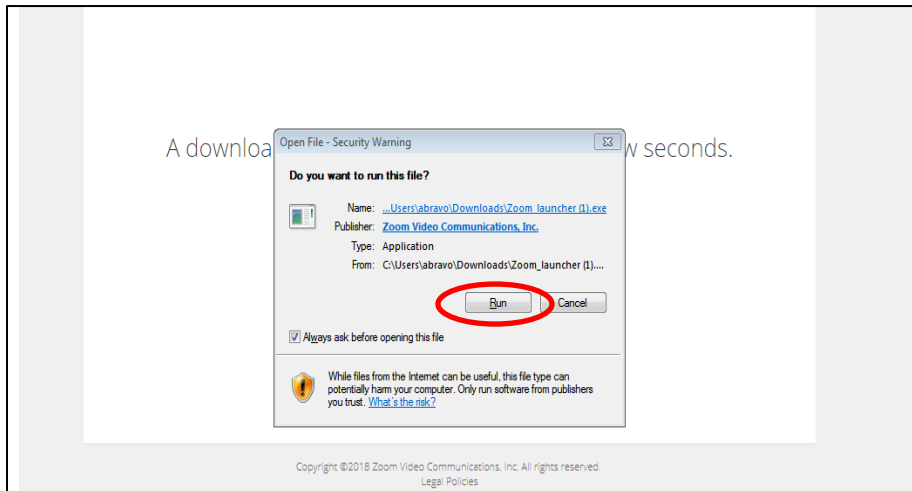
Enter meeting ID: 117401852



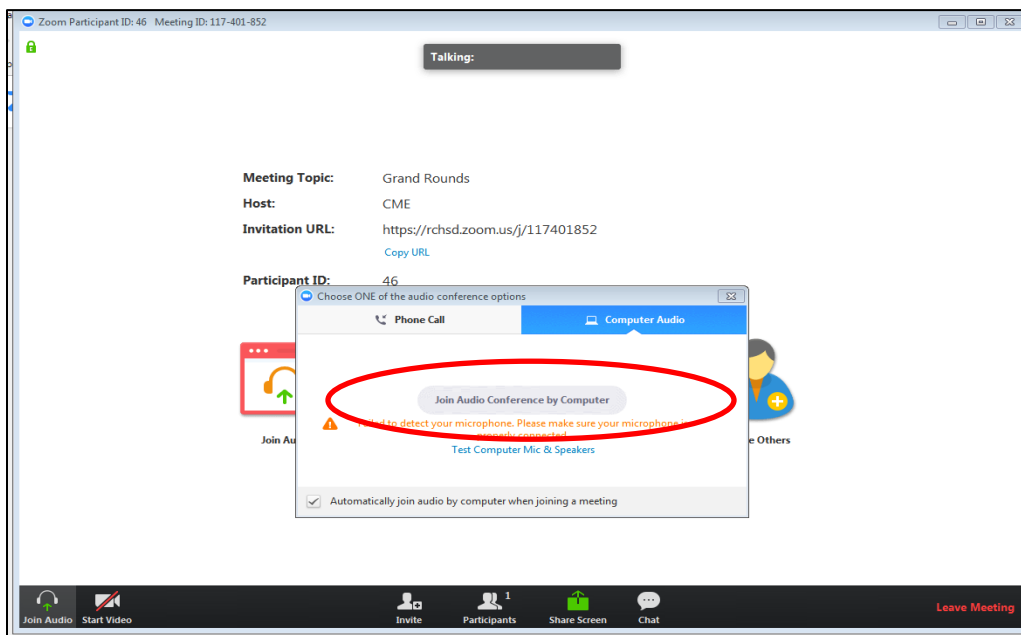
Click "Zoom Launcher" to start program.



Click "Run" to start program.



Click "Join Audio Conference by Computer."



Please note: You do not need a microphone to be able to hear and see the session, as long as your speakers are functioning.

Be sure to always have your audio muted and video turned off.

The screenshot shows a Zoom meeting control panel. At the top, a 'Talking:' indicator is present. Below it, meeting details are listed: Meeting Topic: Grand Rounds, Host Name: CME, Invitation URL: <https://rchs.d.zoom.us/j/117401852> (with a 'Copy URL' link), and Participant ID: 56. There are three main buttons: 'Join Audio' (with a green checkmark and 'Computer Audio Connected' text), 'Share Screen' (which is crossed out with a large red 'X'), and 'Invite Others'. A red circle highlights the 'Unmute' and 'Start Video' buttons in the bottom toolbar. Another red circle highlights the 'Share Screen' button in the same toolbar. A red arrow points from the text 'NEVER SHARE SCREEN' to the 'Share Screen' button. The 'Leave Meeting' button is visible in the bottom right corner.

The power point presentation for the session will now show on your screen.

PLEASE BE SURE TO ALWAYS HAVE AUDIO AND VIDEO TURNED OFF!

DO NOT SHARE SCREEN!