GRAND ROUNDS ZOOM MEETING INSTRUCTIONS

Locate your Zoom program on your computer and create a short cut on to your desktop.

Click on the Zoom icon and select “Join a Meeting.”

Enter Meeting ID: 117401852

Type in the “Screen Name” of your choice (i.e. your name). This will be displayed on the screen when you join the meeting.

Be sure to click:

- Don’t connect to audio
- Turn off my video
To hear the session, click on “Join Audio.”

When prompted, select “Join Audio by Computer.”
Be sure to always have your audio muted and video turned off.

**Please be sure to have audio and video turned off!**

**Do not share screen!**

To connect by phone:

Dial (858) 966-8899

Enter meeting ID: 117401852

Enter your participant number followed by "#" (pound)

If you are not given a participant number just press "#" (pound)

You should be able to hear the meeting after these steps

**Be sure to mute your phone!**

Questions? Email us at cme@rchsd.org