

# Rady Children's Health Center

## 2<sup>nd</sup> Annual Interprofessional Innovations: Transforming Healthcare

### Abstract Competition Submission Guidelines

#### Submission Site Info and Deadline

For consideration in the competition, complete the Abstract Submission Form below and attach the supporting documents by the deadline of **Sunday, April 21st**. You must submit prior to the deadline; no exceptions will be made.

Please review submission guidelines\* *prior* to submitting your work. These guidelines are on pages 1 and 2.

For any questions, please email: [Interprofessionalinnovations@rchsd.org](mailto:Interprofessionalinnovations@rchsd.org)

### Submission Eligibility and Guidelines

#### Eligibility

Abstracts are eligible for submission if they have not been published as a manuscript in a peer-reviewed journal prior to the conference date. It is the responsibility of the submitter to check on whether material is copyrighted.

#### Author/Submitter Eligibility and Responsibility

The first author: Must be a member of the Rady Healthcare System or UCSD in good standing; must present the poster at the symposium, if selected; must adhere to all presentation guidelines and expectations; must submit disclosures for self and all co-authors; is responsible for communicating with co-authors; and must accept or decline the invitation to present the abstract.

Only the first author will receive email communications from conference staff.

#### Abstracts should use the following headings (2500 Character Limit)

1. Background – 500 character limit
2. Purpose or Methods/Design (for QI projects, Aim, Measures, QI tool use, PDSA cycles should be noted) – 1000 character limit
3. Results (for QI projects, a run chart is recommended) – 700 character limit
4. Conclusions – 300 character limit

**Please note that this is a one-time submission and all information should be readily available before you proceed with the application. No revisions will be allowed. Proofread abstracts carefully to avoid errors before submission.**

**Authorship and Responsibilities:** The submitter must list all authors on the form. The presenting author must agree to be present and accept responsibility for meeting poster presentation guidelines. Use of any copyright or trademarked content is prohibited unless the author can demonstrate approval by the appropriate owner of that product.

**Images:** You may include *one image or table* with your abstract submission. File type should be one of the following: JPEG (\*.jpg), PNG image (\*.png), or GIF image (\*.gif) format.

## Guidelines (continued)

### Statements of Disclosure

#### Conflict of Interest, Permissions, and Author Acknowledgements

All authors must disclose any relationships with pharmaceutical companies, biomedical device manufacturers, or other organizations that could represent potential conflicts in their presentation. The submitting author is responsible for providing disclosure information for all co-authors. The principal intent of disclosure is not to prevent authors with a potential conflict from submitting an abstract or presenting their work. Rather, disclosure information will assist the abstract committee members in the review process.

### Abstract Selection

Abstracts will be blinded and scored by a panel of reviewers. The top 40 scored abstracts will be selected for the poster presentation event. Four abstracts will be invited to present a ten minute podium presentation.

**Invitation and instructions for poster and podium presentations will be provided upon notification of selection.**

**Notification of Results:** First authors will be notified if abstracts are accepted or rejected to show as poster or deliver as podium via e-mail on or before May 3rd, 2019.

#### Acceptance of Invitation to Present Your Abstract

You will have until May 10th, 2019 to accept the invitation to present your poster or podium at the annual meeting. Your acceptance will be considered a commitment to attend the meeting and present your work.

#### Poster Award Criteria

Posters will be judged by a panel of experts during the symposium poster session. Awards will be presented at the end of the symposium day, after all posters have been judged.

1. Quality of the initial abstract submission
2. Poster quality
3. Presenting author's discussion of his/her work
4. Impact on patient care, healthcare value
5. Appropriate use of tools and methodology

#### Categories

Education	Quality Improvement
Eliminating Waste	Technology In Healthcare
Equity In Healthcare	Translating Research Into Practice
Evidence Based Practice	Transitions Of Care
Outcomes Research	Value In Healthcare
Patient Safety	

#### Abstract Submission Link (via Survey Gizmo)

<https://www.surveygizmo.com/s3/4837565/2019-2nd-Annual-Interprofessional-Innovations-Symposium-Abstract-Form>